TOWN OF MISHICOT BOARD OF REVIEW
THURSDAY, AUGUST 6, 2026, 6:00 P.M.
MISHICOT TOWN HALL
710 NORTH STATE STREET
MISHICOT, WISCONSIN

CALL TO ORDER

Mr. Anhalt called the meeting to order at 6:00 p.m., Thursday, August 6, 2026

ROLL CALL

The clerk called roll. Those in attendance were as follows: Dean Anhalt, Lee Stefaniak, Gordon Augustine, Tammy Thielbar, and assessor, Melissa Daron. Connie Tesarik was present for the opening of the Board of Review.

APPOINT CHAIRPERSON

Lee Stefaniak made a motion to appoint Dean Anhalt as chairperson for Board of Review. Motion was seconded by Gordon Augustine. All votes in favor. Motion carried.

APPOINT VICE-CHAIRPERSON

Dean Anhalt made a motion to appoint Lee Stefaniak as vice-chairperson for Board of Review. Motion was seconded by Gordon Augustine. All votes in favor. Motion carried.

VERIFY NOTICES REQUIRED BY LAW FOR OPEN BOOK AND BOARD OF REVIEW GIVEN

Clerk states all notices were published/posted as required by law.

VERIFY MEMBERS HAVE MET MANDATORY TRAINING REQUIREMENTS

Dean Anhalt stated the names of the board members who have completed the state-required BOR training on 2/28/2026. They are as follows: Dean Anhalt, Lee Stefaniak, Gordon Augustine, Connie Tesarik.

Clerk confirmed these board members were entered into the state system online on 5/21/2026.

VERIFY TOWN ORDINANCE FOR CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION

Clerk confirmed that this ordinance was adopted on July 5, 2005.

POLICY REGARDING PROCEDURES FOR SWORN TELEPHONE TESTIMONY AND SWORN WRITTEN TESTIMONY

Established on 7/9/2020 and ordinance was adopted on April 6, 2015.

POLICY REGARDING PROCEDURES FOR WAIVER OF BOARD OF REVIEW HEARING REQUESTS

Established on 7/8/2020.

ACCEPTANCE OF ASSESSMENT ROLL

SIGNING OF ASSESSOR'S AFFIDAVIT

Dean Anhalt asked the clerk if the assessor's affidavit had been signed. The clerk answered that it had.

LEVEL OF ASSESSMENT

Dean Anhalt asked the assessor what the level of assessment is. Ms. Daron stated that the level of assessment for the Town of Mishicot is 89.63%.

REVIEW/EXAMINATION OF ASSESSMENT ROLL

ADD/APPROVE CORRECTION OF ERRORS, OMITTED PROPERTY, DOUBLE ASSESSMENTS

No changes.

VERIFY OPEN BOOK CHANGES ENTERED IN ASSESSMENT ROLL

One change of mailing address.

DURING THE FIRST TWO HOURS, CONSIDERATION OF:

WAIVER OF REQUIRED 48-HOUR NOTICE IF GOOD CAUSE

See above. None.

REQUESTS FOR WAIVER OF THE BOR HEARINGS

Dean Anhalt asked if there were any requests for waiver of BOR hearing. Assessor Daron stated no. Clerk stated no.

REQUESTS TO TESTIFY BY TELEPHONE OR SUBMIT SWORN WRITTEN STATEMENT

Dean Anhalt asked if there were any requests to testify by telephone or submit sworn written statement. Clerk stated no.

SUBPOENA REQUESTS

Dean Anhalt asked if there were any subpoena requests. Assessor Daron stated no.

OTHER LEGALLY ALLOWED/REQUIRED BOR MATTERS

Dean Anhalt asked if there were any other legally allowed/required BOR matters. Assessor Daron stated no. Clerk stated no.

Connie Tesarik was excused and left the Board of Review at approximately 6:15 p.m. Ms. Thielbar completed the clerk's duties in her absence.

No objectors appeared before the 2026 Board of Review for the Town of Mishicot.

Lee Stefaniak made a motion to adjourn the Town of Mishicot 2026 Board of Review at 8:00 p.m. Motion was seconded by Gordon Augustine. All votes in favor. Motion carried.

These minutes were taken at the Town of Mishicot Board of Review, Thursday, August 6, 2026, and recorded here on August 25, 2026.

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Connie Tesarik - Clerk