

TOWN OF MISHICOT MONTHLY MEETING MINUTES
MONDAY, JULY 7, 2025, 7:00 P.M.
MISHICOT TOWN HALL
710 NORTH STATE STREET

CALL TO ORDER

Chairman Dean Anhalt called the meeting to order at 7:00 p.m. Present were Gordon Augustine, Lee Stefaniak, Tammy Thielbar, and Connie Tesarik.

GUESTS

Lee Engelbrecht, Robert DesJarlais, Virgil Schleis, Jerome Wotachek, Pat Shebesta, Karl Rocheleau, and Malcolm Peroutka

PLEDGE OF ALLEGIANCE

Chairman Anhalt led the board and those present in the Pledge of Allegiance.

APPROVE MINUTES OF THE JUNE 2, 2025, BOARD MEETING AND THE MEETING TO ADJOURN BOARD OF REVIEW, AND THE MINUTES OF THE JUNE 25, 2025 SPECIAL MEETING OF THE BOARD

The minutes of the June 2, 2025, Board Meeting and the Meeting to Adjourn the Board of Review, and the June 25, 2025, Special Meeting of the Board were reviewed by the board upon e-mailed receipt.

Supervisor Stefaniak moved to approve the minutes of the June 2, 2025, board meeting and Meeting to Adjourn the Board of Review, and the June 25, 2025, Special Meeting of the Board. Supervisor Augustine seconded the motion. All votes in favor. Motion carried.

APPROVAL OF AGENDA AS PRINTED

Supervisor Stefaniak moved to approve the July 7, 2025, monthly meeting agenda. Supervisor Augustine seconded the motion. All votes in favor. Motion carried.

CORRESPONDENCE

Ms. Tesarik presented the following: Manitowoc County's Ordinance to Amend the County Zoning Map for John and Donna Spevacek; letter from Manitowoc County Highway Department regarding Bridge Aid applications; 2025 Groundwater Monitoring Report from Lemmenes Hydrometric Services; 2024 Consumer Confidence Report Data from Village of Mishicot Waterworks; State Building Inspector Permission to Start Construction for TR Storage Building #6; Paser/WISLR training opportunities

PUBLIC INPUT

Pat Shebesta reported that the grass has been cut on the south side of the salt shed, and they also cut the shrubs around the town hall sign.

Lee Engelbrecht gave a county board report. He said that there is a new County Clerk, Angela Linderud, and that a new County Treasurer will be nominated by the County Board. Compensation for County Supervisors is \$275/mo.; County Board Chair is \$400/mo. The County Board will be creating a Medical Examiner position. There will be bonding in the amount of \$2,570,000 at 3.755% interest for highway projects. Road construction update: Starting on County Road B next week. He said the May report for the ½% sales tax showed that \$1.9 million was generated. Mr. Engelbrecht also commented on fire radio reception across the county. He said it is not likely to be 100%, but probably 90-95%. He also talked about road funding, including ARIP, and stated that \$100 million additional funding is offered. ARIP will receive any unused money. The State Budget has been signed and passed. He also mentioned Senate Bill #304 regarding absentee voting hours. Mr. Engelbrecht also updated the board on the new board members for the County Unit of the WTA.

VIRGIL SCHLEIS - DISCUSSION AND ACTION REGARDING STORM SEWER ISSUE AT TISCH MILLS BANK BUILDING

The board discussed the storm sewer connection at the Tisch Mills Bank owned by Virgil and Marilyn Schleis. Chairman Anhalt had wanted to speak with whomever was going to make the connection, who was supposed to be a licensed plumber; and, he also wanted a certificate of insurance from the person doing the work. The before-mentioned items were to occur before work started and were agreed to by Virgil Schleis at the Wednesday, May 21, 2025, special meeting where the board gave approval for Virgil to connect to the Town storm sewer pipe. The board will have to decide if what was done is sufficient. Mr. Anhalt asked if the drainage system is on the inside or outside of the foundation. Mr. Schleis said the sump pit is outside that pushes water. The check valve is in the riser. Mr. Anhalt said there is no mechanical connection, such as a fitting, just a hole drilled in the Town pipe, a 2-inch sump pipe inserted, and the connection covered in concrete. Matt Wojta said it could cost \$3,000 to \$3,500 to put in a fitting. Mr. Anhalt is concerned about a problem later since the work was not done to industry standards, and the concrete laid on top may heave in frost and pull the small pipe out of the Town's pipe. Matt Wojta said it should have been a 4" pipe, not a 2" pipe. Mr. Schleis said there is 6" of Styrofoam insulation. Three bags of concrete was placed around a ribbed pipe. Matt was there while Virgil did the work. Supervisor Augustine said there could be an agreement for future problems. Chairman Anhalt said the board might agree to wait and see what happens if an agreement is signed. Mr. Schleis said he would sign an agreement stating he would be financially responsible if the connection fails. The board is OK with an agreement signed by Mr. Schleis. **Supervisor Augustine moved that the town have an agreement signed that the town leave it as it is and see how it works. If there is a problem, it will be repaired at Mr. Schleis' expense. Motion seconded by Supervisor Stefaniak. All votes in favor. Motion carried.**

SAMZ ROAD BIL PROJECT UPDATE

Chairman Anhalt reported that there will be a pre-construction meeting regarding Samz Road construction on July 16, 2025, at 2:30 p.m., at the VanDerPerren office of the DOT. Mr. Anhalt will be leaving the town hall at 1:30 p.m. if anyone wishes to ride along to the meeting.

DISCUSSION AND POSSIBLE ACTION RE: BORROWING FOR SAMZ ROAD

The board reviewed the 2025 budget and agreed to borrow the municipality's full share of the construction. **Supervisor Stefaniak moved to borrow \$125,000 for ten years at 6% interest from the Board of Commissioners of Public Lands (BCPL) for the Samz Road construction. Motion seconded by Supervisor Augustine. All votes in favor. Motion carried.** The BCPL application asked for two future meeting dates. They are August 4 and September 2 (due to the holiday). The money will be needed no sooner than September 15.

DISCUSSION REGARDING UTILIZATION OF THE PLAN COMMISSION

Chairman Anhalt would like to leave the ordinance as it is, and that is that the Plan Commission's only use would be for the 10-year Comprehensive Plan updates. He suggests leaving this for now and not utilizing the \$150 fee for a re-zoning request.

DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF ADDITIONAL CRACK FILLING MATERIAL

Supervisor Stefaniak moved to approve the purchase of additional crack filling material. Motion was seconded by Supervisor Augustine. All votes in favor. Motion carried.

DISCUSSION AND POSSIBLE ACTION REGARDING RESIDENTIAL JUNK PROPERTY IN THE TOWN

Chairman Anhalt said there have been complaints about junk cars on a N. Sunset residential property. He also noted that there is a lot of junk at the intersection of Tapawingo Road and Saxonburg Road. The town should send a letter first. The property on Tapawingo Road will go through the county.

REVIEW 2025 BUDGET AND DISCUSS FUNDING ROAD MAINTENANCE POSSIBLE RESOLUTION TO ADJUST 2025 BUDGET

Tabled to the August 4 meeting.

MISHICOT FIRE DEPARTMENT CONTRACT 2025-2026

Supervisor Stefaniak moved to approve the Mishicot Fire Department Contract for 2025-2026 for 1 mill of equalized property value. Motion was seconded by Supervisor Augustine. All votes in favor. Motion carried. The Mishicot Fire Department contract for

2025-2026 shall be \$119,149.29.

2025-2026 SALT CONTRACT AND ORDERING

Morton Salt will be the vendor for the 2025-2026 season. In 2024 the salt was \$86.90 per ton. In 2025 the price will be \$91.25 per ton. We must take 100-ton delivery before the first of the year. The second delivery of 150 ton must be before April 30. The total purchase shall be 250 tons with 50 tons earmarked for the Village of Mishicot. The Village will be billed after the first of the year. We currently have 25 tons in our reserve.

DELMORE CONSULTING PASER RATING

No action to be taken.

DECISION REGARDING PROGRESS TO HIRE A FULL-TIME ROAD SUPERINTENDENT - INTERVIEW DATES SET

Three interviews are scheduled for Tuesday, July 8 and one interview is scheduled for Thursday, July 10. Interviews start at 5:00 p.m. All interviews will be held at the Town Hall in closed session.

SET DATE FOR NEXT MEETING TO CONSIDER INTERVIEWED APPLICANTS

The board set a special meeting of the board for Monday, July 14, 2025, at 5:30 p.m. at the Mishicot Town Hall. The meeting will be to consider applicants for the Road Superintendent vacancy.

DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYEE MANUAL

Slight changes were made to the draft employee manual to clarify that there will be 10-hour days from April 1 to September 1. There will be 8-hour days the remainder of the year. The clerk asked to move the paragraph regarding pay period explanation from the back of the policy to where compensation is discussed. **Supervisor Stefaniak moved to adopt the updated Employee Manual with the additional changes proposed. Supervisor Anhalt seconded the motion. All votes in favor. Motion carried.**

DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION 2025-2 "RESOLUTION FOR INCLUSION UNDER THE WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM"

Tabled to a future meeting to allow for more time to review materials.

MAINTENANCE ISSUES INCLUDING TRUCK REPAIRS

Supervisor Augustine reported that he is waiting for two hydraulic cylinders for the grader. Parts for Truck 352 will be delivered tomorrow. Tractor is in need of repair. Cost is estimated to be \$1500.

REPORTS TO THE BOARD: CONNIE, TAMMY, DANNY, DEAN, GORDON AND LEE

Supervisor Augustine said Jeff Lorenz of Cherney Road asked if the speed limit could be reduced to 45 mph. The OK has been given to trim trees on Benzinger Road. Mr. Augustine got two prices for lubricants. He will get another price for 55-gallon barrels. Supervisor Augustine also said he will need a new 25-ton jack for the shop (will be discussed at the August meeting), and he will also need two double-arrow signs. On Benzinger between Heyroth and Patek there is a culvert that has washed out underneath, leaving a hollow area. The pipe is in good condition.

Clerk Tesarik reported that WRS contributions for 2026 will be 7.20%, which is a 0.25% increase over 2025.

Supervisor Stefaniak asked if at the next meeting the town board would appoint him to the Mishicot Ambulance Service board and that he be designated as a voting member representing the Town of Mishicot. He further stated that there should be an alternate appointed as well. This should be in writing and sent to the Mishicot Area Ambulance Service. This should be done so that any voting on the board by him or his alternate would be legal.

Chairman Anhalt said he received a letter from Reed Gaedtke of Manitowoc County Planning and Parks regarding the possibility of motocross racing on Zander Road and also by George Mueller. Mr. Gaedtke told them that they could not hold races and would have to apply for a re-zone and a conditional use permit.

Chairman Anhalt is also looking for a phone number for Kris Kaminski, the owner of the old schoolhouse on the corner of Saxonburg and Tapawingo Road. Mr. Anhalt would like to speak to him about removing a dead tree on the right of way on that corner.

Mr. Anhalt also stated that he had heard that Pagels is looking to add 4,000 cows. Soil and Water has not heard anything yet; however, this may be in the works.

Spots have been marked for patching and wedging.

There is a hole by Gary Thielbar, south of the driveway. What can be done to fix that before the patching is done.

Supervisor Stefaniak said Bernie Samz has said there is a dip at Laduron Drive and Steiners Corners Road. We are patching in that area. Mr. Stefaniak suggested perhaps the town and village could work with Scott Construction to fix that.

APPROVE FINANCIAL REPORT

Supervisor Stefaniak moved to approve the financial report. Motion seconded by Supervisor Augustine. All votes in favor. Motion carried.

MOTION TO PAY THE BILLS

Supervisor Stefaniak moved to pay claims as presented by the clerk. Motion seconded by Supervisor Augustine. All votes in favor. Motion carried. Claims were approved as presented and checks were signed.

ITEMS FOR NEXT BOARD MEETING

Samz Road BIL grant update; update on filling the road superintendent vacancy; 2025 budget adjustment resolution; BCPL borrowing resolution for Samz Road project; Resolution to Adopt State Health Insurance Plan; Plan Commission ordinance; Mishicot Area Ambulance representative appointment; update Safety Manual and Grievance Procedure; approve three alcohol operator licenses

ADJOURN

Supervisor Stefaniak moved to adjourn the meeting at 9:07 p.m. Motion was seconded by Supervisor Augustine. All votes were in favor. Motion carried.

The next regular meeting of the town board will be on Monday, August 4, 2025, at 7:00 p.m. These minutes were taken at the July 7, 2025, monthly town board meeting and recorded here on August 1, 2025. These minutes will be board approved at the next regularly scheduled town board meeting.

Connie Tesarik - Clerk