

TOWN OF MISHICOT MONTHLY MEETING MINUTES  
MONDAY, JUNE 2, 2025, 7:00 P.M.  
MISHICOT TOWN HALL  
710 NORTH STATE STREET

CALL TO ORDER

Chairman Dean Anhalt called the meeting to order at 7:00 p.m. Present were Gordon Augustine, Lee Stefaniak, Tammy Thielbar, and Connie Tesarik.

GUESTS

Brian Paplham of Scott Construction, Robert DesJarlais, Pat Shebesta, Leon Schmidt; Malcolm Peroutka

PLEDGE OF ALLEGIANCE

Chairman Anhalt led the board and those present in the Pledge of Allegiance.

APPROVE MINUTES OF THE MAY 5, 2025, BOARD MEETING AND THE MAY 21 SPECIAL MEETING OF THE BOARD

The minutes of the May 5, 2025, Board Meeting and the May 21, 2025, Special Meeting of the Board were reviewed by the board upon e-mailed receipt.

**Supervisor Stefaniak moved to approve the minutes of the May 5, 2025, board meeting and the May 21, 2025, Special Meeting of the Board. Supervisor Augustine seconded the motion. All votes in favor. Motion carried.**

APPROVAL OF AGENDA AS PRINTED

**Supervisor Augustine moved to approve the June 2, 2025, monthly meeting agenda. Supervisor Stefaniak seconded the motion. All votes in favor. Motion carried.**

CORRESPONDENCE

Ms. Tesarik presented the following: Constable's report from Constable Liermann.

Chairman Anhalt presented Robert DesJarlais with a plaque showing the town's appreciation for his ten years of dedicated service to the Town of Mishicot as a town board supervisor. .

PUBLIC INPUT

Leon Schmidt presented the Town with a W-9 for his work on the town's recycle bin. Supervisor Stefaniak noted that the repair looked very good. Mr. Schmidt stated that a certificate

of insurance was not needed in this instance according to his insurance agent.

Pat Shebesta said George Mueller was asking how to purchase a cemetery plot on the Benzinger Road cemetery. Mr. Mueller was told to contact Chairman Anhalt.

### BOARD OF REVIEW

Board of Review is currently scheduled for Thursday, August 7, 2025, from 6:00 p.m. to 8:00 p.m. Open Book shall be held Thursday, July 31, 2025, from 6:00 p.m. to 8:00 p.m.

### SAMZ ROAD BIL PROJECT UPDATE

Chairman Anhalt reported that he was contacted by Mike Cohen of the DOT with regard to the construction schedule. Vinton plans to start at the latest date allowed, which would be Monday, August 4. The project should be done by the end of September. A pre-construction meeting will be held at the WISDOT office in Ashwaubenon.

### REVIEW 2025 BUDGET AND DISCUSS FUNDING ROAD MAINTENANCE

Total available funds for patching and road maintenance is \$34,846.

### DISCUSS POTENTIAL BORROWING FOR 2025 ROAD MAINTENANCE AND SAMZ RD

Chairman Anhalt expects to borrow money for the Samz Road construction from the Board of Commissioners of Public Lands (BCPL).

### DISCUSSION AND ACTION REGARDING QUOTE FROM SCOTT CONSTRUCTION ON TOWN ROAD PATCHING AND ROAD REPAIR

1. Areas east of the Steiners Corners bridge and also patching on Division, as well as marked areas 4-13, cold mix wedging on marked out bad spots, 66 ton for a total of \$13,795
2. Cold mix wedging at the Barthels Road culvert pavement repair, 22 ton at \$4,995
3. Two culvert areas on Tapawingo Road, 44 ton at \$7,695

Total for all would be: \$26,485

The work could be done about the first week of July.

**Supervisor Stefaniak moved to patch the areas near Steiners Corners Bridge and Division Drive and Areas 4-13 for a total of \$13,795. Motion seconded by Supervisor Augustine. All votes in favor. Motion carried.**

### DISCUSSION REGARDING UTILIZATION OF THE PLAN COMMISSION

Chairman Anhalt said that the town's current ordinance states that the town shall collect a fee for \$150 per application for a zoning change request, and that the applicants come before the Town Board. The Town does have a Plan Commission for purposes of comprehensive planning. The board would utilize the Plan Commission any way the board wishes to. The board could re-write the ordinance ordering that the Plan Commission only be utilized for comprehensive planning. Chairman Anhalt wants the ordinance re-written if the board is not going to have a sit-down meeting with the applicants. The ordinance could also allow Chairman Anhalt to contact the Plan Commission members directly for their opinions when requests arise and report back to the board. Both Supervisor Stefaniak and Supervisor Augustine agree that the re-zoning requests should just be handled at the board level. The board may re-write the ordinance to only be used for comprehensive planning. It was noted by Chairman Anhalt that the re-writing of the ordinance should be done in the near future.

#### CLASS B ALCOHOL LICENSES FOR 2025-2026 FOR CRAZY 8 AND GOOD TIMES

**Supervisor Stefaniak moved to approve the Retail Class B Beer and Intoxicating Liquor License for Crazy 8 (Lic. No. B-2025-1), and also for Good Times (Lic. No. B-2) upon no negative comments coming out of the newspaper publication. Motion seconded by Supervisor Augustine. All votes in favor. Motion carried.**

#### DISCUSSION AND POSSIBLE ACTION REGARDING THREE TOURNAMENT APPLICATIONS FOR TEMPORARY CLASS B PICNIC LICENSES FOR MISHICOT INDIAN BASEBALL ASSOCIATION IN THE MONTH OF JUNE

It was determined that no action was necessary since the ball diamond and concession stand is already covered by the Good Times license. Two licenses cannot be issued for the same premise.

#### OPERATOR LICENSES FOR 2025-2026: DAVID KOEPPEL; MARK KOEPPEL; ANTON KALCIK; MARK SIEBOLD; BROOKE GAUGER (AND DEAN ANHALT)

**Supervisor Augustine moved to approve Operator Licenses OP-2025-02 through OP-2025-07: David Koepfel, Mark Koepfel, Anton Kalcik, Mark Siebold, Brooke Gauger and Dean Anhalt. Motion seconded by Supervisor Stefaniak. All votes in favor. Motion carried.**

#### DECISION REGARDING PROGRESS TO HIRE A FULL-TIME ROAD SUPERINTENDENT

The board determined that the deadline to receive applications will be Monday, June 16, 2025, at 5:00 p.m.

#### DISCUSSION AND POSSIBLE ACTION REGARDING THE EMPLOYEE MANUAL

The board discussed vacation and holiday amendments to the Employee Manual. Health insurance was tabled for now.

### SET DATE FOR NEXT MEETING TO REVIEW JOB APPLICATIONS AND SCHEDULE INTERVIEWS

The board set a special meeting of the board for Wednesday, June 25, 2025, at 6:00 p.m. at the Mishicot Town Hall. The meeting will be to review the applications received for the Road Superintendent vacancy.

### DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION 2025-2 "RESOLUTION FOR INCLUSION UNDER THE WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM"

Tabled to a future meeting to allow for more time to review materials.

### ASH TREES OVERHANGING RIGHTS OF WAY - DISCUSSION AND POSSIBLE ACTION

Tabled to sometime in the fall.

### MAINTENANCE ISSUES INCLUDING TRUCK REPAIRS

Supervisor Augustine spoke with Nelson Truck. They have been busy but will be starting work on the 2005 IHC this afternoon. Supervisor Augustine also said two hydraulic cylinders blew on the grader and two pins are froze. He was able to get two out but cannot get the other two. He will check with Riesterer and Schnell and then take to Green Bay for repairs. Supervisor Augustine stated that it might be better to purchase transmission fluid, oil, anti-freeze, and DEF in bulk, which may help cut costs. He will be checking with Halron. Supervisor Augustine also asked about cutting ditches two rounds by July 4. The old mower, not the batwing mower, will be used by the part-time workers in Supervisor Augustine's absence.

### REPORTS TO THE BOARD: CONNIE, TAMMY, DANNY, DEAN, GORDON AND LEE

Clerk Tesarik completed the phragmites mailing to the landowners needing a permission form.

Chairman Anhalt is putting in stakes for addressing. He will work with Diggers Hotline.

### APPROVE FINANCIAL REPORT

**Supervisor Stefaniak moved to approve the financial report. Motion seconded by Supervisor Augustine. All votes in favor. Motion carried.**

### MOTION TO PAY THE BILLS

**Supervisor Augustine moved to pay claims as presented by the clerk. Motion seconded by Supervisor Stefaniak. All votes in favor. Motion carried.** Claims were approved as presented and checks were signed.

## ITEMS FOR NEXT BOARD MEETING

Samz Road BIL grant update; update on filling the road superintendent vacancy; 2025 budget adjustment; borrowing resolution for Samz Road project; Mishicot Fire Department contract renewal; Plan Commission ordinance; discussion on Employee Manual; discussion and possible action regarding junk properties; discussion and action regarding storm sewer issue at the Tisch Mills Bank building

## ADJOURN

**Supervisor Stefaniak moved to adjourn the meeting at 8:50 p.m. Motion was seconded by Supervisor Augustine. All votes were in favor. Motion carried.**

The next regular meeting of the town board will be on Monday, July 7, 2025, at 7:00 p.m. These minutes were taken at the June 2, 2025, monthly town board meeting and recorded here on June 24, 2025. These minutes will be board approved at the next regularly scheduled town board meeting.

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Connie Tesarik - Clerk