

TOWN OF MISHICOT MONTHLY MEETING MINUTES
MONDAY, NOVEMBER 4, 2024, 7:00 P.M.
MISHICOT TOWN HALL
710 NORTH STATE STREET

CALL TO ORDER

Chairman Stefaniak called the meeting to order at 7:00 p.m. Present were Robert DesJarlais, Dean Anhalt, Tammy Thielbar, Jeff Chalupny and Connie Tesarik.

GUESTS

See attached list.

PLEDGE OF ALLEGIANCE

Chairman Stefaniak led the board and those present in the Pledge of Allegiance.

APPROVE MINUTES OF THE OCTOBER 7, 2024, BOARD MEETING

The minutes of the October 7, 2024, Board Meeting were reviewed by the board upon e-mailed receipt.

Supervisor Anhalt moved to approve the minutes of the October 7, 2024, board meeting. Supervisor DesJarlais seconded the motion. All votes in favor. Motion carried.

APPROVAL OF AGENDA AS PRINTED

Supervisor DesJarlais moved to approve the November 4, 2024, monthly meeting agenda. Supervisor Anhalt seconded the motion. All votes in favor. Motion carried.

CORRESPONDENCE

Ms. Tesarik presented the following: Constable report for October; public hearing notice from the Village of Mishicot Re: Variance Request within the Village for Mike and Diane Kornely

PUBLIC INPUT

County Board Supervisor Lee Engelbrecht was present to update the town on the county budget progress. A slight decrease is expected in the levy due to the slight increase in net new construction. It is anticipated that \$7.5 million will be generated from the ½ percent sales tax. Approximately \$4.7 million will be used to backfill the Human Services Department. The county plans to resurface 19 miles of highway in 2025. Employees will receive 2% increase in salaries. The budget will come up for approval the second Tuesday of November.

REPLACEMENT OR REPAIR OF RECYCLING BINS AT THE TRANSFER STATION

Mr. Engelbrecht discussed the condition of the recycling bins. The box for tin, clear glass, and green and brown glass is rusting out, and recyclables are falling through the bottom of the bin. He noted that we do not have to separate the colored glass. He also said we do not have to send tin to recycling. Tisler would provide a box to collect tin for no cost. Leon Schmidt is concerned about winter. If we would get another bin just for tin, he would still haul the tin bin if owned by the town only, not a contracted hauler. The Town of Mishicot owns the tin and glass bin. Fred Radandt told Lee Engelbrecht he is waiting to see if it could be fixed. Mr. Engelbrecht said the price for a 20-foot open top bin is \$6,470.30, and a 20-foot closed top bin is \$8,453.75. Delivery fee is \$600. It would take about three weeks for delivery. Replacing the bottom of the box could cost \$3,000. Supervisor Anhalt suggested getting a new one for glass and revamping the one for tin. Tisler does not care if the top is open or closed. Supervisor Anhalt also asked if we could divide a new bin 2/3 for glass and 1/3 for tin. Leon Schmidt said it is not easy to separate if there is more than one hauler. Supervisor Anhalt suggested a new one for glass and the old one for tin. There will be a meeting of the Two Creeks Town Board on November 12 at 7 p.m. Mr. Stefaniak plans to attend. Tentatively, the old glass box will be repaired for tin. As far as being open more often, the conditional use for the transfer station states that the site is to be open every two weeks. A change would require a new CUP.

SAMZ ROAD BIL FUNDING PROJECT UPDATE

Supervisor Anhalt reviewed the status of the right-of-way purchases. Five parcels have been completed. The Fox Hills parcel, Parcel #6, has also been purchased by the Town of Mishicot; however, Fox Hills Hospitality has two years to contest the amount of our payment to them to purchase it in court if they want.

Hopefully, the project will go out for bids in late January for building in 2025. Construction should be about May 1 to the end of September.

LEVY EXCEEDANCE REQUEST- REVIEW TIME LINE AND MEETING PREPARATION

The Special Meeting of the Electors to request levy exceedance is scheduled for Monday, November 18, at 6:00 p.m. The clerk will ask two poll workers to help with the ballot and voting process. Layout of the room and the direction of foot traffic through the building was discussed. More chairs will be set up to accommodate voters.

UPDATE ON PHRAGMITES PROGRAM

Supervisor Anhalt has received no contract from Glacierland for phragmites control for 2025. He will send an email to see if they have a price for 2025. He has seen the spray map and reported that they did quite a lot.

POSSIBLE ADOPTION OF BUDGET RESOLUTION 2024-3 TO AMEND 2024 BUDGET

The clerk continues to wait for invoices that will affect the budget. She has also had contact

with the accountant and received assistance with estimated ending balances for 2024. The estimated year-end balances have been affected by the move from accrual accounting to cash basis accounting. The clerk also reported to the board that the accountant reviewed the 2024 and 2025 budget as prepared and informed the clerk that lottery credit is not a revenue but rather an offset to the property tax. This affects the revenue that had been estimated for 2024 and 2025 by \$17,000. The clerk expects needing to balance the budget by moving funds from the unrestricted balance estimated at the Budget Work meeting. The clerk will need to redo the budget resolution. The board agreed to table the 2024-3 Budget Resolution to the December 2 meeting.

REVIEW TAX BILL INSERT LETTER

The board had reviewed the treasurer's tax bill insert letter, and the treasurer will make changes as suggested. Ms. Thielbar will wait until after the Special Meeting of the Electors before printing the inserts.

DISCUSSION AND POSSIBLE ACTION REGARDING JUNK ON N. SUNSET AND ALSO REGARDING A PERSON LIVING IN A CAMPER ON SAXONBURG ROAD

The constable is recovering from knee surgery and could not make it to the meeting. If he does go to the N. Sunset property, he would prefer to go with the sheriff. The Town of Two Rivers uses a 30-day notice letter to control junk properties. Currently, it is estimated that there are 3-4 unlicensed vehicles and also 3-4 licensed vehicles on the property. Supervisor DesJarlais said he would go with Constable Liermann when he goes there. Mr. DesJarlais will call the constable to discuss it with him.

There is a person living in a camper with no septic system at 11903 Saxonburg Road. The person was present at the meeting to speak on her own behalf. Supervisor Anhalt explained that it is not legal in Wisconsin to live where there is no septic system. These are county and state rules, and the town follows county zoning rules. If the person wishes to continue living there, she must request permission from the county. The town board will give her an opportunity to speak with Reed Gaedtke. If the county will not allow it, the town will ask the county to stop the camper living. Supervisor Anhalt will follow up with Mr. Gaedtke. The person living in the camper is waiting for a home to be delivered. Delivery is scheduled for January 9. Supervisor Anhalt reiterated that if the county is fine with the current situation, the the town would be too.

BUDGET HEARING, SPECIAL MEETING OF THE TOWN ELECTORS, AND SPECIAL MEETING OF THE BOARD

The Budget Hearing, Special Meeting of the Electors and Special Meeting of the Town Board will be held on Monday, November 18, 2024, beginning at 6:00 p.m. at the Mishicot Town Hall.

REVIEW DATE - RESCHEDULED

Board of Review has been rescheduled to Thursday, November 14, 2024, from 6:00 to 8:00 p.m. at the Mishicot Town Hall at 710 N. State Street, Mishicot.

MAINTENANCE ISSUES

Mr. Chalupny said the Barthels Road culvert is done and is blacktopped. He also reported that the quick attach on the tractor bucket needs repairs and that it is hard to get parts since Rhino no longer makes them. The village and county said the town can use their loader.

REPORTS TO THE BOARD: DANNY, JEFF, CONNIE, TAMMY, DEAN, ROBERT & LEE

Mr. Chalupny has finished grass cutting. One truck is ready for snow. The other truck will be mounted for snow removal tomorrow.

The clerk reported that she filed the request for reimbursement from the county for the ARPA grant for the Barthels Road culvert.

Ms. Thielbar has received her tax collection bond. She will be turning it in to the county by December 1, in time for tax collection.

APPROVE FINANCIAL REPORT

Supervisor Anhalt moved to approve the financial report. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

MOTION TO PAY THE BILLS

Supervisor DesJarlais moved to pay claims as presented by the clerk. Motion seconded by Supervisor Anhalt. All votes in favor. Motion carried. Claims were approved as presented and checks were signed.

ITEMS FOR NEXT BOARD MEETING

Samz Road BIL grant project update; budget resolution for 2024 amendment; phragmites control; recycling bin purchase; renewal of the Joint Dispatch Agreement between the town and Manitowoc County; employee wages - closed session

ADJOURN

Supervisor Anhalt moved to adjourn the meeting at 8:08 p.m. Motion was seconded by Supervisor DesJarlais. All votes were in favor. Motion carried.

The next regular meeting of the Town board will be on Monday, December 2, 2024, at 7:00 p.m.

These minutes were taken at the November 4, 2024, monthly Town board meeting and recorded here on November 29, 2024. These minutes will be board approved at the next town board meeting.

Connie Tesarik – Clerk