

TOWN OF MISHICOT MONTHLY MEETING MINUTES
MONDAY, OCTOBER 7, 2024, 7:00 P.M.
MISHICOT TOWN HALL
710 NORTH STATE STREET

CALL TO ORDER

Chairman Stefaniak called the meeting to order at 7:00 p.m. Present were Robert DesJarlais, Dean Anhalt, Tammy Thielbar, Jeff Chalupny and Connie Tesarik.

GUESTS

Jerome Wotachek, Malcolm Peroutka, Mishicot School Board President David Skwor; Peter Mader

PLEDGE OF ALLEGIANCE

Chairman Stefaniak led the board and those present in the Pledge of Allegiance.

APPROVE MINUTES OF THE SEPTEMBER 3, 2024, BOARD MEETING

The minutes of the September 3, 2024, Board Meeting were reviewed by the board upon e-mailed receipt.

Supervisor Anhalt moved to approve the minutes of the September 3, 2024, board meeting. Supervisor DesJarlais seconded the motion. All votes in favor. Motion carried.

APPROVAL OF AGENDA AS PRINTED

Supervisor DesJarlais moved to approve the October 7, 2024, monthly meeting agenda. Supervisor Anhalt seconded the motion. All votes in favor. Motion carried.

CORRESPONDENCE

Ms. Tesarik presented the following: Constable report for September; Road Closure Notice from Manitowoc County for CTH B on October 9 for culvert replacement; Zoning Permit Reports for August and September from Manitowoc County Planning and Parks; Letter from Manitowoc County Soil and Water regarding a Modification to 2014 Livestock Facility Siting License at 14331 Saxonburg Road to modify the waste transfer system; Conditional Approval received from DSPS for Meadow Brook Storage Sheds at 35 W. Samz Road; Equalized Value Information from the WDOR

PUBLIC INPUT

Chairman Stefaniak reported his findings regarding the Frontier fiber optic installation taking place within the Town of Mishicot, namely, in the Steiners Corners Road area. This is a large project with five different contractors involved. Mr. Peter Mader presented photos and his concerns with the damage to the right of way at his address on Sundown Lane. He stated that the area was filled in but not neatly done. Mr. Mader owns three lots, and all three were disrupted. A natural gas line was hit but was immediately repaired. Mr. Mader's home was checked by WPS for any gas leaks. Mr. Mader mentioned that he was disappointed in the contractors and the lack of correspondence from them. Mr. Stefaniak spoke to a representative of United Electric and was assured that any damage will be taken care of on the affected properties. Mr. Mader obtained an address and phone number for United Electric from Chairman Stefaniak.

Jerome Wotachek thanked Supervisor Anhalt for taking care of the fallen part of a large tree on St. John's Cemetery on Saxonburg Road. Mr. Wotachek remains concerned about the part of the tree that is still standing. The main portion of the tree is very large and is rotten. Supervisor Anhalt prefers to leave it in place since removing it could be very expensive. It is expected that if the tree fell, it would not fall toward the grave markers.

SCHOOL DISTRICT REPRESENTATIVE PRESENTATION - NOVEMBER 5 REFERENDUM

Mishicot School District President David Skwor addressed the town board with the school district's plans for improvements to the elementary, middle, and high school buildings. The upgrades include revamping the elementary school gym and adding an outdoor classroom; a new and more secure and safe entry point in the middle/highschool building including removal of the existing middle school entrance; the addition of a performing arts center; movement and reconstruction of the present cafeteria in the high school; roofing; creation of a community area; upgrades and expansion of the tech ed areas; among other changes and updates. The \$29 million 30-year referendum will appear on the November 5 ballot. The effect of this referendum, if voted in, is 67 cents per \$1,000 of property value. There will be two draws, with the first one in April. Jos. Schmidt of Sheboygan will be the contractor.

REPLACEMENT OR REPAIR OF THE RECYCLING BINS AT THE TRANSFER STATION

The clerk was notified by the Town of Two Creeks that they are looking into the repair/replacement of two recycling bins at the transfer center. One bin is owned by the Town of Mishicot, the other is owned by the Town of Two Creeks. The price for a 20-foot open top bin is \$6,470.30, and a 20-foot closed top bin is \$8,453.75. Delivery fee is \$600. The Town of Mishicot owns the glass and tin receptacle. The Town of Two Creeks is also looking at the price to repair the present bins, but no numbers are known at this time. The Town of Mishicot would like to participate in the discussion and decision to repair or replace the bins.

The clerk will contact Jon Reisenbuechler at the Manitowoc MRF regarding plastic cap recycling. Note: Mr. Reisenbuechler said that the caps need to be removed from the bottles since the air in capped bottles can result in a light load for sale of recyclables. This light load could result in extra fees that would be passed on to the municipalities. The capped bottles may also explode in the crusher, causing the loose caps to interfere with the machinery. The clerk

asked about co-mingling of recyclables. Mr. Reisenbuechler said that the colored glass can be mixed. Also, tin and aluminum can be mixed.

SAMZ ROAD BIL FUNDING PROJECT UPDATE

Supervisor Anhalt reviewed contract time for completion for the Samz Road project. Estimated project should be approximately 2.5 months. He discussed the progress with regard to the signing of the rights-of-way contracts. One has not signed up at this time, and one is concerned about having a driveway to get into the farm field and has asked if the town would put in a driveway for the field. Currently, the land owner enters by way of a neighboring driveway. Rich Glen and the DOT have said that the driveway could be added and made part of the plan and split the cost between the town and the village. Discussion was that the landowner accept the land offer of \$11,000 per acre and receive the driveway. The driveway/culvert should be placed now. The land owner should come to the town for a culvert/driveway permit. This would probably add \$3-\$5,000 for a 60-foot culvert and gravel. **Supervisor DesJarlais moved to proceed with the driveway for the property with the condition that they accept the amount offered for their property and obtain a permit for the driveway/culvert. Motion seconded by Supervisor Anhalt. Votes: Yea: DesJarlais; Nay: Stefaniak. Motion carried.**

LEVY EXCEEDANCE REQUEST- REVIEW TIME LINE, SET DATE OF SPECIALTOWN ELECTORS MEETING DATE, REVIEW DRAFT NOTICE LETTER; ADOPT RESOLUTION NO. 2024-02 PROPOSING TO EXCEED LEVY LIMIT

Supervisor Anhalt moved to adopt Resolution No. 2024-02 Proposing to Exceed Levy Limit by \$200,000. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

FLAG PLACEMENT AT THE TOWN HALL

The flag is up, however, the light does not properly shine on the flag at night. Mr. Chalupny will move the light.

DISCUSSION AND POSSIBLE ACTION REGARDING POLL WORKERS MEALS CATERED BY MISHICOT HIGH SCHOOL STUDENTS ON ELECTION DAY

The clerk requested that the town purchase some catered sandwich wraps from the Mishicot High School Consumer Education class for the poll workers. She was made aware that the class occasionally does catering of this type to gain experience. This will be a very busy and stressful day for the poll workers, and the clerk wanted to offer this to the workers in appreciation and to also have one less thing for them to worry about that day. The board was in full agreement. Thank you to the town and the board.

UPDATE ON PHRAGMITES

No report at this time.

POSSIBLE ADOPTION OF BUDGET RESOLUTION 2024-3 TO AMEND 2024 BUDGET

The clerk is awaiting further invoices that will affect the budget. The board agreed to table the budget resolution until the November 4 meeting.

SET BUDGET WORK MEETING AND BUDGET HEARING DATES

The budget work meeting for the 2025 budget will be held on Monday, October 28, 2024, at 7:00 p.m. at the Mishicot Town Hall. The Budget Hearing and Special Meeting of the Electors are expected to be held Monday, November 18, 2024, beginning at 6:00 p.m.

OPEN BOOK AND BOARD OF REVIEW DATES - RESCHEDULED

Open Book has been rescheduled to Tuesday, October 29, from 6:00 p.m. to 8:00 p.m. Board of Review has been rescheduled to Thursday, November 14, 2024, from 6:00 to 8:00 p.m. Both meetings will be held at the Mishicot Town Hall at 710 N. State Street, Mishicot.

MAINTENANCE ISSUES

Mr. Chalupny discussed center stripping with the board. For safety reasons, it was decided to center stripe the newly sealed roads.

REPORTS TO THE BOARD: DANNY, JEFF, CONNIE, TAMMY, DEAN, ROBERT & LEE

Mr. Chalupny reported that he blew a tractor tire. Pumps came out for the repair. Also, a front wheel sensor went out. The hump on Nuclear Road was patched on this day. Manitowoc County plans on paving County Highway B next year. They will also fix the temporarily patched area at the intersection of Tisch Mills Road and County Highway B at the time of the County B repaving. Jeff also reported that he is still waiting for the Barthels Road culvert replacement. The contractor has not been there yet and has been delayed by other work in other towns. Jeff will remain in contact with him. A County ARPA grant is involved in this project. The clerk contacted the county concerning reimbursement deadlines. The town has until summer of next year to get the project done and still receive reimbursement. Mr. Chalupny expects to be finished cutting grass in about two weeks. He also reported that there was a minor backing accident with the town's Ford truck involving a part-time worker and a private vehicle. This matter is being handled by the town's insurance company.

The constable report was reviewed. Mr. Liermann was not present. The clerk requested guidance regarding pay for the County Sheriff's and Constable Association meeting. Since the Town of Two Rivers and the Town of Mishicot share the constable, it was decided that each town reimburse Mr. Liermann 50% for his attendance at the County Sheriff's and Constable's Association meetings.

The treasurer reported that there will be a meeting of the treasurers on Tuesday, October 22, at 5:30 p.m. at the County Expo Drive Office Complex. One of the items of discussion will be accepting credit cards and E-checks in payment of taxes.

Supervisor Anhalt reported on the Pagels AWO Permit 24-HD-203 and LSF 14-20 Livestock Facility License Modification request to Manitowoc County Soil and Water. This is regarding a modification to the waste transfer system to the 2014 Livestock Facility Siting License at 14331 Saxonburg Road. Dean researched the request. Pagels plans to add underground pipeline to meet up with the present system. They have storage tanks, and they are putting in some underground pipeline to cross the road to meet up with pipeline already there.

Supervisor DesJarlais said the wetland restoration on the south side of Zander Road and Kasmer appears complete.

Chairperson Stefaniak reported that there will be a \$2.00 per capita increase in the ambulance charges to the town. There is no word on the ambulance delivery. Mr. Stefaniak also said that Joe Neuser is planning to add 70 feet to a calf barn.

APPROVE FINANCIAL REPORT

Supervisor Anhalt moved to approve the financial report. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

MOTION TO PAY THE BILLS

Supervisor DesJarlais moved to pay claims as presented by the clerk. Motion seconded by Supervisor Anhalt. All votes in favor. Motion carried. Claims were approved as presented and checks were signed.

ITEMS FOR NEXT BOARD MEETING

Samz Road BIL grant project update; budget resolution for 2024 amendment; levy limit exceedance update; phragmites control; recycling bin purchase

ADJOURN

Supervisor Anhalt moved to adjourn the meeting at 9:10 p.m. Motion was seconded by Supervisor DesJarlais. All votes were in favor. Motion carried.

The next regular meeting of the Town board will be on Monday, November 4, 2024, at 7:00 p.m.

These minutes were taken at the October 7, 2024, monthly Town board meeting and recorded here on October 19, 2024. These minutes will be board approved at the next town board meeting.

Connie Tesarik – Clerk