

TOWN OF MISHICOT
DRIVEWAY/CULVERT ORDINANCE

Ordinance No. 2008-1

Repealed See Index

SECTION I. TITLE/PURPOSE/DEFINITIONS. This Ordinance is entitled the "Town of Mishicot Driveway/Culvert Ordinance. The purpose of this Ordinance is to regulate the installation of driveways and culverts in the Town of Mishicot.

SECTION II. AUTHORITY. The Town Board of the Town of Mishicot has the specific statutory authority, power and duty, pursuant to the specific statutory sections noted in this ordinance and/or by its adoption of village powers under Section 60.10 Wisconsin Statutes to regulate, control, or permit in the Town of Mishicot persons engaged in certain uses, activities, businesses and operations at certain locations in the Town of Mishicot, to assess these persons with appropriate fees for the licenses or permits as noted herein and to enforce, by penalty, the provisions of this Ordinance and the provisions of the licenses and permits.

SECTION III. ADOPTION OF ORDINANCE. The Town Board of the Town of Mishicot has, by adoption of this Ordinance, confirmed the specific statutory authority, powers and duties noted in the specific sections of this Ordinance and has established by these sections and this Ordinance licenses and permits to regulate, control, assess appropriate fees (by revocation or penalty) persons engaged in certain uses, activities, businesses and operations in the Town of Mishicot.

SECTION IV. GENERAL PROVISIONS. The Town Board of the Town of Mishicot has, by this ordinance, required and confirmed the following permit and established the following fee. No person shall engage or allow on land owned, used or leased by that person in the Town of Mishicot any particular use, activity, business or operation until that person has obtained the required permit as established in this ordinance. All application fees are to be made payable to the Town of Mishicot. The application for permit, when submitted by the applicant, shall contain the appropriate fee amount attached and the completed applicable form.

SECTION V. DRIVEWAY/CULVERT PERMIT -- PERMIT REQUIRED. Every person, pursuant to Section 66.0425 and 86.07 Wisconsin Statutes and this Ordinance in the Town of Mishicot, who desires to install any driveway/culvert, shall seek and obtain a Driveway/Culvert Permit from the Town Road Superintendent.

1. The owner of lands adjacent to the right of way of a town road may not construct, maintain and use a driveway for access to the road unless the owner procures and abides by a permit from the Town Board.

2. Permit applications shall be available from the Town Road Superintendent who will bring them before the Town Board. Applications for permits shall contain a description of the property involved, the location of such driveway/culvert and the purpose for which the installation will be made. Such application shall be signed by the owner.

3. A landowner seeking a permit for a driveway shall complete an application on a form prescribed by the Town. If the proposed driveway meets the requirements of Subsection a. below, the Town Board shall issue a permit for construction and use of the driveway. A permit is valid for construction of a driveway within 60 days from issuance.

a. Driveway Requirements:

- 1) Driveways shall be constructed of solid, load-bearing material. A culvert shall be installed to allow proper drainage through the driveway, and shall be installed at least five (5) feet from the applicant's property line and at right angles to the roadway.
- 2) Every driveway shall have sloped sides constructed of earth materials only. The sides shall be sloped at a grade ratio of 2:1.
- 3) All culverts must be a minimum of 18 inches x 30 feet long unless special variance is granted from the town board in writing. All culverts shall include endwalls.
- 4) The driveway shall follow the Manitowoc County Firefighters' Association Driveway Guidelines. The Town Board may approve, reject or modify the width allowed for driving surfaces.

SECTION VI. FEE. The fee for a Driveway/Culvert Permit is set at \$25.00 per permit.

SECTION VII. – EFFECTIVE DATE

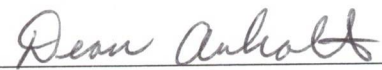
This ordinance is effective on publication or posting.

The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. stats.

Adopted this 1st day of December 2008.



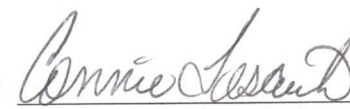
Chuck Hoffman – Chairman



Dean Anhalt - Supervisor



Lee Stefaniak - Supervisor

Attest: 

Connie Tesarik - Clerk

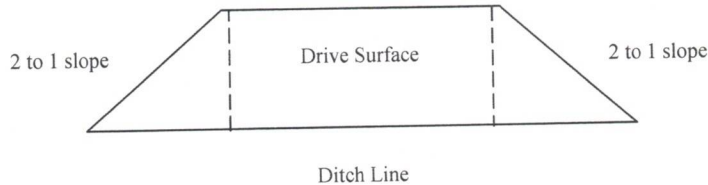
**TOWN OF MISHICOT – MANITOWOC COUNTY
APPLICATION FOR PERMIT TO PERFORM WORK
WITHIN TOWN OF MISHICOT HIGHWAY RIGHT OF WAY**

Driveway side slopes shall be of earth material, covered with black ground, and seeded. No concrete or bituminous side slopes shall be constructed. Grade shall be no less than a 2 to 1 slope as per diagram below. The culvert must be a minimum of 5 feet from property line and at right angles to the roadway. Culvert must be a minimum of 18 inches x 30 feet long unless special variance is granted from the town board in writing. All culverts must include endwalls.

All culvert/driveway installations must comply with the Manitowoc County Firefighter's Association Driveway Guidelines.

CULVERT MUST BE INSTALLED WITHIN 60 DAYS OF ISSUE DATE.

Must have endwalls



Note: Please set out a stake, flag or some other identifying marker on each side of proposed work. You may attach a diagram to this application.

DATE: _____

I hereby request permission to install a culvert for driveway use.

Location of work with respect to highway _____

on the east west north south side of the road.
(please circle one)

Road Name _____ Section Number _____

In the performance of this work, I will comply with terms and conditions of any permit that may be issued by the State, County or Local Highway Offices.

Office Use Only	
Date Issued: _____	_____
Required Culvert Size: _____	_____
Approved By: _____	_____

Applicant's Signature

Print Name & Telephone Number

Print Address